



# Account Application Form

Please complete form carefully in black or blue ink using BLOCK CAPITALS

Internal Use Only			
AMP Account No. _____	Credit Limit. _____	Rep. _____	Cash / Trade Account _____

Company Trading Title:

Full Name:

Address:

Town/City:

Full Postcode:

Landline Telephone (sales) :

Fax Number:

Mobile Number:

E-Mail Address:

Accounts Contact & Telephone:

Are Order Numbers Required: Yes / No

Are you part of a large company?

Yes / No (if yes, please state group)

Receive Invoices via Post / E-Mail

Receive Statements via Post / E-Mail

***If LIMITED/Non LIMITED COMPANY please give Names and Addresses of Directors/Proprietors...***

Name (1)

Name (2)

Address (1)

Address (2)

Full Postcode (1)

Full Postcode (2)

Landline Telephone (1)

Landline Telephone (2)

Limited Company Registration Number:

VAT No if applicable:

***Bank Reference Details (only fill in if applying for a Trade Account)***

Bank Name:

Bank Address:

Bank Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Account Number:

***Total Credit Required: (please tick box below) (only fill in if applying for a Trade Account)***

Credit up to £1000

Credit up to £2000

Specify Credit above £2000 £ \_\_\_\_\_

***Trade References: (please give name and address of two trade references to whom application may be made)***

Name & Address (1)

Landline Telephone:

Fax Number:

Name & Address (2)

Landline Telephone:

Fax Number:

**PLEASE TAKE TIME TO READ THE TERMS AND CONDITIONS & SIGN YOUR ACCEPTANCE OF THE SAME BELOW—Please take the copy of T&C's attached to this account form.**

Name:

Position Held:

Signature:

Date:

## TERMS AND CONDITIONS

### General

These conditions shall come into force on our acceptance of your order and shall apply to all orders received whether in writing or otherwise. In case of any conflict between these conditions and your conditions of purchase or the terms or your enquiry or order or any correspondence relating thereto these conditions shall prevail except to the extent that these conditions are excluded by specific reference by us in writing. Written confirmation of telephone orders should be clearly marked as such otherwise you will be responsible should orders be duplicated. We reserve the right at any time to refuse orders. No variation of your order will be recognised unless agreed by us in writing. We reserve the right to cancel your order if you commit an act of bankruptcy or commence winding-up by reason of insolvency or make an arrangement for the benefit of creditors.

### Opening credit accounts

Customers wishing to open a credit account are requested to provide two trade and one banker's reference. Until we have approved a credit account and confirmed in writing, all goods must be paid for before delivery.

### Payment and Settlement terms

All accounts are operated on a strictly monthly basis, payments being due by the last day of the month following invoice date. A settlement discount of 2.5% may be deducted on payments received on or before the last day of the month following invoice date but no settlement discount may be deducted on Value Added Tax. We reserve the right to charge interest on overdue accounts at the rate of 3% above prevailing Base Rate of NatWest Bank and we shall be entitled to suspend deliveries of any of your orders if payment to us from you becomes overdue. Any preferential discounts will be recharged to you if payment is not made in accordance with these Conditions of Sale. Time for payment shall be essence of the contract. The customer shall make payment according to the payment and settlement terms agreed in writing by the company. In the event of late or non payment we reserve the right to recover from the customer any legal costs or expenses incurred should a third party agency be used in collection of any monies due from the customer and/or; enter customer's premises for the purpose of repossessing the goods in respect of which the title has not yet passed.

### Prices and price lists

All quotations are given at current prices but are subject to alteration without notice in accordance with prices ruling at any time of delivery. We shall be entitled to recover from you by way of addition to prices such amounts which you may become liable to pay in respect of Value Added Tax in relation to any goods or services supplied by us. Catalogues, price lists and other advertising matter are intended to present only an indication of the type of goods offered and no price or other particulars contained therein shall be binding on us unless expressly included by reference thereto.

### Carriage

We normally make no charge for delivery from our own warehouse within our van delivery area but reserve the right to charge carriage on deliveries outside our usual delivery area. Where pursuant to your orders we specially order goods from manufacturers you shall pay us any carriage charges made.

### Guarantee

We give no guarantee on goods supplied by us. However, notwithstanding the foregoing, we hereby give you a guarantee equivalent to such unexpired portion of the guarantee or warranty (if any) received by us from supplier of such goods. You shall properly use, care for and maintain the goods. This company will make available upon request information on the design, construction and installation of products to ensure that as far as is reasonably practicable they are safe and without risk to health when properly used. It is the responsibility of purchasers to take such steps as are necessary to ensure that appropriate information relevant to the products is made available to the user. Our liability under these conditions shall be in lieu of any warranty or condition implied by law as to the quality fitness for any particular purpose or merchantable quality of the goods. No statement made or agreed and no liability undertaken orally shall be binding upon us unless confirmed by us in writing. Save as provided in these conditions we shall not be under liability whether in contract or arising out of statute or in tort or otherwise for any loss, damage, injury or death arising directly or indirectly from goods supplied by us.

### Delivery and passing of title

Delivery dates are promises given in good faith by us to indicate estimated delivery times but shall not amount to any contractual obligation to deliver at the times stated. No liability for direct or consequential loss or damage arising from delay in delivery will be accepted by us. Delivery dates shall be reasonably extended if delays are caused by industrial disputes or by any cause beyond reasonable control. Title to any goods supplied by us shall not pass to you until such time as payment in full for the same has been received by us unless we confirm otherwise, but the risk in the goods passes to you on delivery. Should the goods become constituents of other products, we shall have legal ownership of such other products as if they were simply and solely the goods being supplied by us. We shall also have the right to enter your premises to recover any goods supplied by us or other products of which the goods have become part in the event of your failure to pay for goods supplied.

### Returns

Goods may not be returned without our agreement. Goods returned must be consigned carriage paid and accompanied by a packing note stating delivery note number. In some instances a re-stocking or handling charge may be made to you.

### Packing and transit

Any charged for boxes, cases and drums will be credited unless the invoice is marked 'non-returnable' if returned to us in good condition carriage paid. All goods are carefully packed and consigned in good condition. They are signed for as such by the carriers who are then responsible. In the event of any goods being damaged in transit, it is essential that customers sign for them as 'DAMAGED' or 'UNEXAMINED'. It is also essential that customers notify both us and the carriers of all claims for damage or loss within three days from receipt of goods or any suspicion or indication that the goods may have been lost in transit. Failure to do so within three days will result in the claim not being recognised.

### Legal construction

Unless otherwise agreed in writing by one of our directors the construction validity and performance of any contract arising hereunder shall in all respects be construed and operate in accordance with English Law and shall be subject to the jurisdiction of the English Courts.

### WEEE Responsibilities

Under no circumstances, if you purchase from us any tubes, lamps or goods that carry the WEEE directive, then we will take no (WEEE) responsibilities on the disposal of them items. You must dispose of WEEE Regulated items at an authorised disposal centre.

E&OE